



CUMBERLAND REGIONAL HIGH SCHOOL

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Principal
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Bonnie C. Powers

Athletic Supervisor
Todd Jorgenson

Supervisor of Instruction
Justin Martin
Valerie Sheppard

August 31, 2020

Dear Students, Parent, and Guardians,

On behalf of the staff here at CRHS I wish to welcome you to the 2020-21 school year. This year will start off with remote learning, similarly to how we ended the last school year. To ease everyone's anxiety we are providing some information below to help with the start of the year. Please remember information may change at any time depending on the Governor's actions.

The school will be open regularly Monday – Friday beginning at 7:30AM. Staff will be in the school to answer calls and emails.

Classes are set to begin virtually on September 9th. Materials and computers will be handed out on Tuesday, September 8th from 7:30AM – 7:00PM. Please see information below for details. All students are required to sign into the class at the beginning of each block. The schedule is at the end of this document. Failure to sign in at the appropriate time will result in an absence from the class.

Schedules will be available in Genesis by Wednesday evening. Parents and students must sign off on the required forms before accessing the schedules. Some specific guidelines for the schedules will be listed below.

Once again, on behalf of the CRHS staff and myself, I welcome you back for what will be an unprecedented and interesting school year. We are all in this together and will get through any challenges together. Stay Safe!

Sincerely,

Ralph Aiello
Principal CRHS

General Information

1. Absences from Class

- a. If your child is unable to attend the virtual classes for the day, we ask that you follow the same absence reporting procedures as always and call the school or enter the absence through Genesis.
- b. Documentation can be emailed to moorhouse@crhsd.org, mailed in, faxed, or dropped off.

2. Schedule Distribution

- a. Schedules will be available in Genesis by Wednesday, September 2nd in the evening.
- b. Parents and students must sign off on the required forms before the schedule can be accessed.
- c. Schedules will also be mailed to all incoming 9th-grade students, transfers, and those who normally receive a report card in the mail.
- d. Freshmen and new students who registered for one of this week's workshops will fill these forms out at that time.
- e. If you forgot your password, please email Mrs. Greynolds at greynolds@crhsd.org for assistance.

3. Questions on Schedules

- a. If you have specific questions on your child's schedule, please email their counselor or case manager.
- b. Seniors who requested to be an office aide will be placed in a class called Senior Study Hall. This will be a block for students to catch up on work and projects or set up study groups with friends in similar classes.

4. Chromebook and Other Materials

- a. Pick-up of Chromebooks and other school materials will take place on September 8th from 7:30AM – 7:00PM.
- b. Students or parents should come into the solar panel parking lot and follow the directions.
- c. Once at the curb student/parent will be asked for a name and we will gather their items.
- d. If you have not filled out the Chromebook form you will need to at that time.
- e. Students who never returned their Chromebook from last spring, received one for ECHS or summer school, or who will come to the workshops this week will not get a new Chromebook on September 8th but may still need to pick up other items that day.
 - i. We will inform those students specifically if they need to come up that day.
- f. Families who live in areas without cable access or may not be able to afford internet may email Ms. Myers at myers@crhsd.org to request a hot spot for internet access. If you have access to the internet through a provider, we ask you do not request one as we have a limited supply.

5. Breakfast and Lunch

- a. Breakfast and lunch for a 5-day period may be picked up in the solar panel faculty parking lot on Tuesday mornings beginning at 8:30.
- b. Any student who normally receives free lunch may come and pick it up.
- c. Those with reduced lunch or who pay may also purchase meals.
- d. All money will be handled through the online payment system.
- e. For more information, please see www.crhsd.org – Parent Tab – Food Service

6. Building Access

- a. Access is being limited to the building for the safety of our staff. A visitor must have an appointment to come into the building. Visitors will be asked to complete a COVID-19 screening questionnaire and show photo ID before entering the building, and they will be asked to wear a mask at all times while in the building. There will be drop boxes outside the school for paperwork and other items you need to return.
- b. Items may also be faxed to 856-455-8154, or scanned and emailed to us. Using a cellphone to take a picture of a document may also work. Contact information for specific items can be found at the end of this document.

7. Contact Points for Issues and Questions

- a. *Attendance* – Mrs. Moorhouse, X 208 or moorhouse@crhsd.org
- b. *Replacing a broken Chromebook* – Ms. Myers X0 or myers@crhsd.org
- c. *Technical assistance on Chromebook log ins* – Please ask your teacher to put in a ticket for the tech department.
- d. *Access to Genesis* – Mrs. Greynolds at X229 or greynolds@crhsd.org
- e. *Athletics* – Mrs. Battiata X248 or battiata@crhsd.org
- f. *Child Study Team and 504 Questions* – Ms. Stant at X217 or stant@crhsd.org
- g. *Guidance* – X 229
- h. *HIB issues* – Ms. Prater at prater@crhsd.org or Mr. Aiello X221 or aiello@crhsd.org
- i. *Cafeteria or lunch account questions* -- Sodexo Manager Robin Carman at Robin.Carman@sodexo.com or X600 or 255
- j. Specific teacher contact information can be found in the Staff Directory under the “About Us” tab on our website or in Genesis. When contacting teachers, it is best to use email.
- k. After speaking with a teacher, counselor, or case manager, if you still have questions please contact their direct supervisor.
 - i. *Child Study Team and Special Education*
 1. Mrs. Draggoo, Director of Child Study Team and Special Education, X217 or draggoo@crhsd.org
 - ii. *Math Department and the STEM or IT Academies*
 1. Mrs. Powers, Director of Curriculum, X258 or powers@crhsd.org
 - iii. *Language Arts, Drama, Social Studies, Justice Studies Academy, World Language and ECHS*
 1. Mr. Martin, District Supervisor, at X284 or martin@crhsd.org
 - iv. *Science, Agriculture, BioMed, ECHS and Guidance*
 1. Mrs. Sheppard, District Supervisor, at X253 or sheppard@crhsd.org
 - v. *Athletics and PE*
 1. Mr. Jorgenson, Supervisor of Athletics, at X248 or jorgenson@crhsd.org
 - vi. *Business or Business Academy*
 1. Mr. Spoltore, Assistant Principal, X256 or spoltore@crhsd.org
 - vii. *Art and Music*
 1. Mrs. Dana Landwher, Assistant Principal, X257 or landwherd@crhsd.org
 - viii. *CDP or Freshman Seminar and Senior Mentoring Programs*

1. Mr. Johnson, Assistant Principal, X256 or johnson@crhsd.org

8. Schedule for Students

Block/Event	Begin	End
1st	8:30AM	9:30AM
2nd	9:35AM	10:35AM
3rd	10:40AM	11:40AM
4th	11:45AM	12:45PM
Office Hours	1:30PM	2:00PM