

Novel Corona Virus Plans



March 13, 2020

Building is closed, School is open!

Administrative
Personnel

Teachers

Students

In the Event of School Closing...

NJDOE Guidance

- Home or Out-of-School Instruction (NJ Code 6A:16-10.1)
- Written Plan for Delivery of Instruction to continue student's academic progress and maintain a record of instructional services and student progress
- Teacher providing instruction is certified
- Teacher shall provide instruction for the number of days and length of time sufficient to continue the student's academic progress and dependent upon the student's ability to participate
- Meet IEPs for classified students
- Align to NJSLS and requirements of promotion to the next grade level
- If instruction is provided at the student's home, a parent or other designated adult must be present

Expectations for Teachers



3 Days Emergency Plans



Lesson Planning



Ongoing Grading and Reporting



Office Time and Communication



Picking Up Materials, Resources, Technology and a Meal!

Lesson Plans

3 Days of Emergency Plans posted online to your website for each course

- Material may be a review of prior content or skills practice.
- Common Course Teachers should have the same information and materials for students to complete.
 - Examples: World History Teachers, USI Teachers, Algebra 1 Teachers, etc.
- Main courses in each subject need hard copies of work to complete and resources for students to borrow if they don't have Internet access at home.

Ongoing Instruction

Determine and set up a way to continue instruction and practice via an online modality.

Have directions for accessing this information posted on your website.

- **Office 365 One Note**
- **Links via the School Website;**
- **Plans to communicate**
- **Learning Management System Program**
 - **Examples: CASE Online, PLTW, Schoology, Primed, etc.**

Using a method to provide feedback and allowing students to correct work.

Set due dates for students to complete and submit this work.

- **Email**
- **Kahoot**
- **Quizzizz**
- **Quizlet**
- **Office 365 Applications**

Ongoing Instruction

- ☆ Course Project Based Learning
- ☆ Ongoing Project/Assignment
- ☆ Log of Required Practices
- ☆ Check-in schedule

What is Project Based Learning?

Students learn about a subject by working for an extended period of time to investigate and respond to a complex question, challenge, or problem.

It is a style of active learning and inquiry-based learning.



Supervisors



Grade Reporting

- Due Dates for Materials
 - Lateness Policy—maximum of one letter grade per school day
 - New Material or Extension of Content
 - Work should be counted based on completion
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- Upon return to school, or if able to do this remotely, teachers are expected to review the work and ensure understanding. At that time, a quiz, a test, or scoring based on the content is reasonable.

Communication

Students

Counselors
& CST

Administration

Communication

- Office Hours in Meeting Forum
 - 1 hour each morning, 1 hour each afternoon
- Set up ways to communicate with students and parents in person during such a time that the school is closed
 - Remind Account, Google Phone Number, Teams
- Seniors Needing Graduation Requirements
 - Check Often, Share Updates Often, Follow Up

Communication

Supervisors

Guidance
Counselors

Child Study
Team

Building Closed & Not Working



Questions

