

Dear Parents/Guardians,

This letter is to introduce myself as your son's/daughter's mathematics teacher for the 2021-2022 school year. My name is Aimee Magsam and I am currently in my 22<sup>nd</sup> year of teaching at Cumberland Regional High School. My undergraduate degree is from the Richard Stockton College of New Jersey in Mathematics, and I also have a master's degree in School Leadership from Wilmington University.

Your child is enrolled in my Algebra 3 course for this school year. This course will include topics that were taught in Algebra 2 as well as some topics that he/she will see in his/her first college mathematics course. It is important to know that the concepts taught in this class will build off of the previous concepts taught in prior mathematics courses, and that this course will help prepare the students for college entrance exams if your son/daughter needs to take one. Throughout this course your son/daughter will be held to very high expectations for both behavior and academic achievement, and will be able to achieve to his/her potential in a safe and open learning environment. Students in class will be required to not only respect the teacher, but also his/her classmates.

Your child will be graded on assignments, quizzes and tests throughout the semester. Please make sure you take notice to the percentages of each category later on in this document. I plan on blending paper and pencil assignments and assessments with online assignments and assessments throughout the semester. Please know that I update my grades on a daily basis and if you ever see a zero or missing assignment, please have your child speak with me about the possibility to making up the the assignment or assessment. I suggest checking Genesis at least once a week, but grades are entered daily. Since assignments will be both written and online, it is important that your child comes to class with a fully charged chromebook, but he/she just in case the chromebook is not charged. Your child should also either have a binder or notebook/folder so that he/she can keep papers organized for our class. Please encourage your child to speak with me about any issues or concerns that arise throughout the semester before you as a parent intervene. I am available throughout the day before school, before class, after class, lunch, Sera and after school if the student needs to speak with me in person, but they can also send text messages via Remind. I use Remind to communicate with the students outside of school. If your child needs help with his/her math throughout the semester I encourage your child to take advantage of Sera during the school day, before school or after school. Outside of school hours he/she can contact me via Remind and I can set up a Teams call if necessary to help your child.

Your son/daughter should have access to either a TI-83, TI-84, or TI-89 calculator at home and in school to use for assignments and assessment. I would rather the student to have an actual calculator instead of just an app on his/her phone. If you plan on purchasing a calculator please purchase the TI-84 model. All students must fill out the calculator Microsoft Form if he/she needs to borrow a calculator for the semester.

I hope that you stay involved in your son's/daughter's education and if you feel the need to contact me please do so via e-mail or phone. Just to let you know that I check e-mail various times throughout the day, but you may also text to the google voice number listed below. I look forward to having your son/daughter in my class.

Sincerely,  
Aimee Magsam  
Phone#: (856)362-4358  
E-mail: [magsam@crhsd.org](mailto:magsam@crhsd.org)

## **RULES/EXPECTATIONS FOR STUDENTS:**

- Be Prompt to class**
- Be Respectful to Everyone**
- Dress Appropriately/Wear Mask Properly at all times**
- Complete your work to the best of your ability**
- Reach out with any questions or concerns**
- Actively stay involved in class throughout the block**
- Be Patient**

**GRADING:** Please check your grade on a daily basis. If you have any questions or concerns please speak with the teacher.

Homework/Classwork	25%
Quizzes	35%
Tests	40%

**Homework/Classwork**-the assignment will be graded on completeness and effort, not if it is done totally correct. All homework/classwork is due on the due date, no late work will be accepted for credit unless it is discussed with the teacher. Grades given are 100, 75, 50, 25 and 0, depending on how much of the assignment is completed ( 75 given when  $\frac{3}{4}$  of assignment is completed).

**Quiz/Test**-the grade is a percentage based on points correct/total points. If you are unhappy with a test or quiz grade please speak with the teacher about your options.

### **MAKE-UP WORK:**

All missed work will go in Genesis as a zero, therefore in order for your child to get credit he/she must complete the work and communicate to the teacher that the work has been completed.

### **NEED HELP ON HOMEWORK/CONCEPT/STANDARDIZED TEST?**

I am available during the Sera period, as well as before or after school. I am also able to help outside of school hours via Microsoft Teams.

### **Communication with the Teacher from Student:**

- Remind
- School email
- Teams Chat

### **Communication with the Teacher from Parents:**

- Email
- Google Voice (Text is best method)-Please make sure to state your child's name and your name. If you want to speak over the phone please leave the best time to call.