



CUMBERLAND REGIONAL HIGH SCHOOL

90 Silver Lake, Bridgeton, NJ 08302
 Phone: (856) 451-9400 / Fax: (856) 455-8514 / Website: www.crhsd.org



Employability Skills	Level 1 Novice	Level 2 Approaching Proficiency	Level 3 Demonstrates Proficiency	Level 4 Approaching Expertise/Leadership	Student Skill Level (1-4)
Workplace & Career Navigation	Responds to familiar people and situations, and seldom asks questions about workplace practices or career pathways.	Follows safety procedures and occasionally asks questions about other workplace practices, and education and career pathways.	Routinely asks about workplace practices and safety issues in addition to following safety procedures, and seeks information about education and career requirements and opportunities.	Goes beyond following and seeking information about workplace practices and career pathways for self, and seeks to clarify and share information with peers.	
Creativity & Innovation	Approaches tasks in familiar or ways, tends to get stuck repeating familiar ways even when they are not productive.	Occasionally will offer an idea about different way to do something, and will try a different approach when things do not turn out as expected.	Regularly looks for ways to be more efficient or productive in assigned tasks, and ways to improve products or services.	Inspires and encourages others to look for ways to be more efficient or productive in assigned tasks and ways to improve products and services.	
Critical Thinking	Accepts information given without questioning sources, relies on past experience in problem-solving situations.	Sometimes questions sources or reasoning behind a claim when encouraged and shown how, and uses reasoning and evidence in problem-solving situations.	Consistently seeks to evaluate the quality of sources and review reasoning behind claims, and uses evidence and reason in both familiar and novel problem-solving situations.	Able to explain, and demonstrate to others how to evaluate the quality of sources and reason from evidence in both familiar and novel problem-solving situations.	
Speaking & Listening	Speaks in familiar vernacular irrespective of audience or purpose, assumes understanding when listening.	Learning to adjust speech based on audience, setting, and the purpose of communication. Sometimes checks understanding by asking questions when listening.	Routinely adjusts speech based on both audience and purpose in both personal interactions and formal presentations, and checks understanding by asking questions and paraphrasing.	Helps others attend to differences in audience, purpose, and setting, including cultural differences, to create opportunities to improve effectiveness of communication.	
Collaboration	Comfortable working with friends or like-minded individuals from similar backgrounds. Has difficult time negotiating conflicts.	Works well as a team member when roles and goals are clearly defined. Sometimes able to negotiate conflict to achieve an intended result.	Works well with others and recognizes and builds on different strengths of team members. Can usually manage conflict to achieve an intended result.	Models behaviors, including sensitivity to cultural, generational, and personality differences, that promote collaboration and working productively as a team.	

Student Name:

Employer Name: